Waitemata Table Tennis
72A Seymour Road, Sunnyvale, Auckland 0612

WTTA Committee Meeting Minutes

12 March 2026 - 6:35 PM

Meeting Venue: Hub West, 27 Corban Ave, Henderson.

Roll Call

Present: Denise Kent, Rodney Bygrave, Bruce Hudson (Chair), Keith Loch (Secretary), John Dunn, Ralph Marrett, Val Jones, Paul Carter and Grant Loch (Treasurer).

Apologies: None

Absent: None

Introductory comments

The Chair welcomed the committee, noting a full contingent was present for the first time in over a year. The meeting was recorded for AI assisted minute-taking. The Chair requested a “one person speaking at a time” rule and noted a very full agenda.

Approval of committee minutes

Minutes held on 23 February 2026

Discussion: The Chair asked for corrections; none were raised. A point of order was raised that it is customary for only those present at the previous meeting to vote.

Motion: That the minutes of the Committee meeting held on 23 February 2026 be approved as a true and accurate record. **Mover:** Bruce Hudson. **Seconder:** Rodney Bygrave. **Vote:** In favour: 3 (those present at Feb meeting). Against: 0. Abstentions: 6 (those not present). **Decision: Motion passed**.

Matters arising from previous minutes

Issues deferred from the 23rd February 2026 meeting for the new committee to deal with were fundraising and signage, trespass notice discussion, bank signatories, new debit card and conflict of interest register. All were addressed at this meeting (see below). Issues regarding the qualification tournament, security cameras and auditor were further updated (see below). Due to time constraints the following issues brought forward from the February meeting were not addressed. Outstanding minutes (June/July 2025), new eftpos machine, hello club templates, insurance, 2025 WTTA closed results, Maintenance report, Secretary's report, Bylaws/handbook, Awards, Letters to potential affiliated members, New Junior league, Junior representation at Committee meetings, Electronic Session sheets, New website, Drinks machine, Robot.

Agenda Items

1. Conflict of Interest Register
Discussion: As required by the Incorporated Societies Act 2022, the following conflicts were declared for the official register:

- **Bruce Hudson:** Named defendant in a defamation action by Hamilton Locke.
- **Paul Carter:** Member of a competing table tennis club run by Mr. Stephen Taylor.
- **Grant Loch:** Member of a competing table tennis club run by Mr. Stephen Taylor.
- **Rodney Bygrave:** Owner of a table tennis shop (purchasing conflict), national veteran selector, and coach.
- **John Dunn:** Potential electrical contractor for WTTA and former witness in a related hearing.
- **Keith Loch:** Associate of Mr. Taylor (noted, though Keith contested the degree of conflict).

2. 2025 Financial Report Update

Discussion:

Grant Loch reported finding $26,162 revenue is missing from the 2024 comparables. He also noted that **$39,900** in building depreciation must be removed as it has not been allowed since 2012. The 2025 revenue is being reconciled, with Xero showing **$103,000** against an initial report of $98,000. **Motion***:* That monthly financial reports be tabled and published with the committee minutes to ensure transparency. **Mover:** Bruce Hudson. **Seconder:** Rodney Bygrave **Vote:** In favour: 8 Abstentions: 1

3. Transition to 2022 Act and Special General Meeting (SGM)

Discussion: The Association must re-register by 5 April 2026. Val Jones raised a question regarding transparency, stating that at the last SGM, 80% of members believed they were already "good to go" with the new constitution. She expressed disapproval that it was not made clear that re-registration had not actually occurred. Bruce Hudson apologized for the lack of transparency, explaining that while the constitution was uploaded and compliant, the re-registration required specific resolutions and the 2025 financial report. Val thanked Bruce for his apology.

- **Motion 1**: That the committee resolves this matter is urgent under clause 5.4, justifying a notice period of 14 days. **Mover:** Bruce Hudson. **Seconder:** Denise Kent. **Vote:** Unanimous. **Decision: Motion passed.**
- **Motion 2:** That the committee calls an SGM to be held on 26 March 2026. **Mover:** John Dunn. **Seconder:** Paul Carter. **Vote:** Unanimous. **Decision: Motion passed.**

- **Motion 3:** That the committee resolves to present the 2025 annual financial report (approved by Grant Loch and Bruce Hudson) to the members at the SGM. **Mover:** Keith Loch. **Seconder:** Paul Carter. **Vote:** Unanimous. **Decision: Motion passed.**
- **Motion 4:** That the committee proposes to the membership that the association formally resolve to re-register under the 2022 Act. **Mover**: Paul Carter **Seconder:** John Dunn. **Vote:** Unanimous. **Decision: Motion passed.**
- **Motion 5:** That the committee nominates Keith Loch to serve as the association's designated contact person. **Mover:** Paul Carter. **Seconder:** Grant Loch. **Vote:** Unanimous. **Decision: Motion passed.**
- **Motion 6:** That the President and Secretary are authorised to complete online registration and pay the $100 fee. **Mover:** John Dunn. **Seconder:** Keith Loch. **Vote:** Unanimous. **Decision: Motion passed.**
- **Motion 7:** That the committee resolves to present a proposed new handbook (bylaws) at the SGM. Mover: **Ralph Marrett** Seconder: **Grant Loch.** Vote: **Unanimous.** Decision: **Motion passed.**
- **Motion 8:** That the SGM be held at 7:00 PM on Thursday, 26 March 2026, at 72A Seymour Road. Mover: **John Dunn.** Seconder: **Denise Kent.** Vote: **Unanimous.** Decision: **Motion passed.**

4. Special Address Resolution

Discussion*:* The committee discussed whether 72A Seymour Road was a valid legal address. **Motion:** That the WTTA continues to recognize and use 72A Seymour Road as its official address. **Mover:** Bruce Hudson. **Seconder:** Denise Kent. **Vote:** In favour: 5. Against: 1. **Abstentions:** 2. **Decision: Motion passed.**

5. Group Coaching and Qualification Tournaments

Discussion: The junior qualification tournament was postponed due to low participation.

- **Motion 1:** To establish group coaching on Tuesdays and Thursdays for 90 minutes, starting at 5.15PM and ending at 6:45 PM. **Mover:** John Dunn. **Seconder:** Ralph. **Vote:** Unanimous. **Decision: Motion passed.**
- **Motion 2:** To increase non-member group coaching fees from $15 to $20 per session. **Mover:** Bruce Hudson. **Seconder:** Val Jones. **Vote:** Unanimous. **Decision: Motion passed.**

5. Security Cameras Update

- **Motion:** That Keith Loch takes point on provisioning ADT cameras, and resetting current stadium cameras. Bruce Hudson handles fundraising, and John Dunn is appointed Security Subcommittee Chair. **Mover:** Bruce Hudson. **Seconder:** Grant Loch. **Vote:** Unanimous. **Decision: Motion passed.**

6. Fundraising and Signage

Discussion: Professional fundraising is being explored. Rodney to forward Cliff Freeman's (Auckland's fundraiser) details to Bruce and John.

Motion: That John Dunn and Bruce Hudson be on point for fundraising and grant applications. **Mover:** Bruce Hudson. **Seconder:** Grant Loch. **Vote:** Unanimous. **Decision: Motion passed.**

7. Legal Fee Payments and Membership Refunds.

Discussion: The amount outstanding is $744 (defamation) + $13,988 (HDCA), and after the hearing, plus work in process the figures are $644 (defamation) and $15,670 (HDCA) making a total outstanding of $31,046. Hamilton Locke acknowledges that this is a significant amount. Also, Bruce Hudson spoke in depth about having a conflict of interest, and wanted to hear the committee's thoughts on whether or not he should continue to manage dealings with Hamilton Locke.

- **Motion 1:** That Bruce Hudson remains the point of contact for Hamilton Locke due to his in-depth knowledge. **Mover:** Grant Loch. **Seconder:** Keith Loch. **Vote:** In favour: 7. Against: 0. Abstention: 1. **Decision: Motion passed.**
- **Motion 2:** [redacted] **Mover:** Bruce Hudson. **Seconder:** John Dunn. **Vote:** Unanimous. **Decision: Motion passed.**
- **Motion 3:** To continue the $4,000 monthly interest-free repayment schedule to Hamilton Locke, subject to future review. **Mover:** Bruce Hudson. Seconder: **Grant Loch.** Vote: In favour:7 against:1. **Decision: Motion passed.**

8. Related Party Payments Investigation

Discussion: The committee heard details of related party transactions where there were significant differences between the related party transactions declared in the financial reviews for the financial years from 2017 to 2024. The initial reports have been completed and are currently with the auditor. WTTA is required to advise the Incorporated Societies Register formally, and follow their process which is uploading the correct information. The possibility of matters arising regarding this was discussed. No formal motion was put.

Rodney Bygrave left the meeting at 9.07pm

9. Bank Signatories

Motion: To appoint Grant Loch as Treasurer/Admin for all accounts (BNZ, IRD, Xero, Stripe), replacing Tina Zheng; to appoint Rodney Bygrave and Bruce Hudson as signatories; and to immediately remove access for Tina Zheng and Judy Hinton. **Mover:** Bruce Hudson. Seconder: Val Jones **Vote:** Unanimous. **Decision: Motion passed.**

10. Treasurer's Report

Discussion*:* Grant reported a net loss of $9,000 over the first five months of the financial year.

11. Lease Status and Trespass Notices

- **Motion 1:** To renew the lease as previous, withdrawing interest in car park custodial rights. **Mover:** Bruce Hudson. **Seconder:** Paul Carter. **Vote:** Unanimous. **Decision: Motion passed.**
- **Motion 2:** To not renew the trespass order against Stephen Taylor, provided he causes no disturbance. **Mover:** Bruce Hudson. **Seconder:** John Dunn. **Vote:** Unanimous. **Decision: Motion passed.**

12. Debit Card:

- Motion: To set up a separate account/debit card with a $50 float to reduce reimbursements. **Mover:** Bruce Hudson. **Seconder:** Paul Carter. **Vote:** In favour: 6. Against: 0. Abstentions: 2. **Decision: Motion passed.**

New Business

1. Constitutional Clauses:

- **Motion:** That mandatory clauses regarding bank accounts and officer declarations be included in the constitution. **Mover:** Grant Loch. **Seconder:** Val Jones. **Vote:** Unanimous. **Decision: Motion passed.**

2. Monthly Meeting Schedule:

- **Motion:** To meet monthly on the second Thursday of every month. **Mover:** Bruce Hudson. **Seconder:** John Dunn. **Vote:** Unanimous. **Decision: Motion passed.**

3. Urgent Session:

- **Motion:** To hold another meeting next Thursday, the 19th March 2026 to resolve outstanding items. **Mover:** Bruce Hudson. Seconder: Ralph Marrett **Vote:** In favour: 7. Against: 1 **Decision: Motion passed.**

4. Brain Health Day:

Motion: To hold a "Brain Health Have a Go Day" on Saturday, 11 April 2026. **Mover:** Denise Kent. **Seconder:** Bruce Hudson. **Vote:** Unanimous. Decision: **Motion passed.**

Meeting Closed: 10.01pm

Next Meeting: 19th March 2026