Waitemata Table Tennis
72A Seymour Road, Sunnyvale, Auckland 0612

WTTA Committee Meeting Minutes

16 April 2026 - 6:36 PM (planned 9 April meeting postponed)
Continued 23rd April 2026 at 6.43pm

Meeting Venue: Rodney's Table Tennis 3087 Great North Road New Lynn.

Roll Call

Present: Denise Kent, Rodney Bygrave, Bruce Hudson (Chair), Keith Loch (Secretary), John Dunn, Val Jones, and Grant Loch (Treasurer) Reon Borich (guest 16th/Appointed member 23rd)

Apologies: Ralph Marrett (16 & 23rd) Reon Borich 23rd

Absent: None (Paul Carter resigned)

Introductory comments

The Chair welcomed the committee noting the meeting was being recorded for AI assisted minute-taking.

Approval of committee minutes

Minutes of meeting held on 19th March 2026

Motion: That the minutes of the Committee meeting held on 19 March 2026 be approved as a true and accurate record with the correction under Item1 that the minutes should reflect that Stripe fees were historically incorrectly recorded regarding GST claims. **Mover:** Bruce Hudson. **Seconder:** Grant Loch. **Vote:** In favour: 7, 1 abstained (Reon) **Decision:** Motion passed.

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1. **Resignation of Paul Carter**

   Discussion: The chair tabled a letter of resignation from Paul Carter.

   Motion: That the committee accepts the resignation of Paul Carter. **Mover**: Bruce Hudson, **Seconder:** Grant Loch, **Vote**: Unanimous **Decision:** Motion passed.

2. **Appointment of Reon Borich**

   Discussion: Under Constitution Clause 6.6, casual vacancies shall be offered to unsuccessful candidates from the most recent election in descending order of votes received. Reon Borich is the eligible candidate next in line.

Motion: That Reon Borich be appointed as a committee member to fill the vacancy left by Paul Carter. **Mover:** Bruce Hudson, **Seconder:** John Dunn, **Vote:** Unanimous. **Decision:** Motion passed.

Matters arising from previous minutes

1. **Group Coaching.**

Discussion: The scheduled session on the 31st March had zero attendance. The Committee needs to review promotional efforts. Keith Loch asked if there were sufficient coaches available if attendances were increased. Bruce Hudson advised there were sufficient coaches available. Nobody was tasked with reviewing promotional options.

2. **Security and Fire Safety.**

Discussion: Keith Loch advised only one camera has been reset and none are recording to the NAS drive. Until we reset the router, we could not progress any further. The lack of any smoke detectors in the building was also noted.

Motion: That Keith Loch investigates Wi-Fi and wireless remote fire/heat/smoke detector options and report back to the Committee via email. **Mover:** Bruce Hudson, **Seconder:** Denise Kent. **Vote:** Unanimous **Decision:** Motion passed.

Hello Club Templates: (privacy clauses)

Discussion: TTNZ requires three specific privacy/marketing clauses to be included in our Hello Club site for TTNZ to continue funding the $1,440 Hello Club charges. The Committee expressed concern regarding the 'marketing' wording in clause 6.5.

Motion: To include requested clauses to secure funding but simultaneously advise TTNZ that the WTTA is reviewing the wording for legal and privacy compliance. **Mover:** Val Jones, **Seconder:** Rodney Bygrave, **Vote:** unanimous, **Decision:** Motion passed.

3. **Lease Renewal.**

Bruce Hudson advised he was advised by Auckland Council the lease remains valid until the new lease is finalised. A site visit is pending to discuss gate access times and car park signage.

4. **Motion:** No motion.

5. **Drinks Machine.**

Denis Kent and Reon Borich will take point on selecting the drink inventory for the new machine to improve profitability.

Motion: No motion.

6. Letter to Schools, clubs etc regarding affiliation.

Discussion: Bruce Hudson, after ascertaining that Rodney had not prepared a letter to send out to schools stated he would do it. This discussion then led to a discussion regarding table hire.

7. Pricing (Table Hire)

Discussion: To encourage groups and families, the committee discussed mirroring Auckland Table Tennis's table hire rates.

Motion: To introduce a table hire rate of $20.00 per hour (available outside of scheduled session times but also available at the session manager's discretion if spare tables are available) **Mover:** Bruce Hudson, **Seconder:** Reon Borich, **Vote:** unanimous, **Decision:** Motion passed.

8. Brain Health 'Have A Go Day' report

Denise Kent gave a verbal report on the success of the day. A reported uptake of over 10% for vouchers handed out was considered an outstanding success.

9. Google Workspace Update.

Keith Loch advised still waiting for trial period to end before requesting Google to update account to Active.

Motion: No motion.

10. Junior Representation at Committee Meetings

To invite Vichelle Manalo to attend committee meetings in a non-voting capacity starting in May 2026. Passed on 19th March meeting. Due to ongoing sensitive issues committee decided to postpone until further notice.

11. Awards Ceremony

Motion 1: (Recipients) To approve award recipients of 2025. Kairos (Most improved) Alfred (Best Male) Payton (Best female) and [Redacted] (helper of the year). Approved 19th March meeting.

Motion: To hold the **2025** Awards Ceremony on Saturday at approximately 5.00PM (during the junior open) **Mover:** Bruce Hudson, **Seconder:** John Dunn, **Vote:** unanimous, **Decision:** Motion passed.

12. Letter to Tina Zheng

Passed at 19th March meeting. Some Committee presumed this had been done but no-one had been tasked with the responsibility. Committee agreed Val and Keith would prepare and send letter of thanks to Tina.

Agenda Items

Reports

13. **President's Report (Legal Updates)**

- **Defamation**: Bruce Hudson advised the proceedings have been settled and discontinued without admission of liability.
- **Legal Debt:** The total outstanding debt to Hamilton Locke is approximately $56,000.

Treasurer's Report.

- Bank balance as of 31st March 2026 $22,067.
- Grant Loch presented a 6 month P&L showing a current Net profit of $15,000, which will be quickly eroded by legal fees.

Motion: That monthly financial reports be attached to the Committee minutes and published for transparency. **Mover:** Bruce Hudson, **Seconder:** Grant Loch, **Vote:** Unanimous, **Decision:** Motion passed.

14. **Secretary's Report**

- Repeated earlier update regarding waiting for Google Workspace trial to end and then requesting upgrading to active.
- No other inward correspondence.

15. **Maintenance Report**

- **Heat Pump**

  Discussion**:** On repairing the ant infested unit vs replacing with a different brand (Mitsubishi Electric)

Motion: To apply for a grant to replace the heat pump; if unsuccessful the Committee approves repairing the existing unit. **Mover**: Bruce Hudson, **Seconder:** Grant Loch, **Vote:** 7 in favour, I against **Decision:** Motion passed.

- **Shower Trap.** Issues with odour.

Motion: To engage Graeme Ford to repair/replace the shower trap basket. **Mover:** Bruce Hudson, **Seconder:** Grant Loch, **Vote:** Unanimous, **Decision:** Motion passed.

- **Discretionary Spending**

Motion: Heads of maintenance are authorised to spend up to $100 on repairs without prior approval; expenses over $100 require an online Committee vote. **Mover:** Bruce Hudson, **Seconder:** Grant Loch, **Vote:** Unanimous, **Decision:** Motion passed.

Outstanding Items from 12th March Meeting

16. Signage:

Discussion: Signage needs to be promoted. In 2025 Bruce put together packages which include newsletter and website advertising. We need to resume this.

Motion: No motion

17. 2025 WTTA Closed:

Results of Tournament have not been updated in Tournament Software. Denise Kent has volunteered to assist with data entry for the over 70's divisions.

Motion: No motion

18. Outstanding Minutes (June July 2025)

Minutes for 15 June, 20 June, and 26 July 2025 remain uncompleted.

Motion: No motion.

19. New Eftpos card.

Not ordered by Treasurer. Deemed low priority on task list.

Motion: No motion.

20. New Eftpos Machine.

Still waiting for new machine which can manage both swipe and embedded chip cards. The two existing eftpos machines will then be returned.

Motion: No motion.

21. Insurance.

Time constraints meant this item has been moved to the May meeting.

Motion: No motion.

New Business

22. Representative Criteria

Motion: That Rodney Bygrave develops a set of written criteria for representative team selection (including financial membership requirements)

Mover: Bruce Hudson, **Seconder:** Val Jones, **Vote:** Unanimous, **Decision:** Motion passed.

23. North Island Teams

Motion: That the WTTA pays for the entry fees for the North Island Teams event and invites Reon Borich to serve as Team Manager.

Mover: Bruce Hudson, **Seconder:** Grant Loch, **Vote:** Unanimous, **Decision:** Motion passed.

24. Waitemata Junior Open (2-3 May 2026)

Motion: To approve a budget of approximately $500-$600 for medals/prizes for the junior open

Mover: Bruce Hudson, **Seconder:** Grant Loch, **Vote:** Unanimous, **Decision:** Motion passed.

25. Historical Financial Investigation

Discussion: the Committee discussed historical related party payments and GST errors dating back to 2017.

Motion: To authorize the investigation into historical financial irregularities to put the Associations books in order.

Mover: Bruce Hudson, **Seconder:** Keith Loch, **Vote:** 7 in favour I abstention, **Decision:** Motion passed.

26. Introduce Task list

Grant Loch advised the committee of a new initiative, having discussed the idea with several committee members. He will produce a monthly committee task list, for four main reasons:

- to reduce the size and repetition on the agenda (which only needs one item on the agenda under reports; **Task list**),
- to prioritize the urgency of the tasks,
- to ensure a task has been assigned,
- to show the status (percent finished) of the task.

Meeting Closed: At 10.31PM

Next Meeting: 14th May 2026