

Waitemata Table Tennis

72A Seymour Road, Sunnyvale, Auckland 0612

WTTA Committee Meeting Minutes

16 July 2026 - 6:48 PM

Meeting Venue: Hub West 29 Corban Ave Henderson

Roll Call

Present: Denise Kent, Keith Loch (Secretary), John Dunn, Val Jones, Grant Loch (Treasurer), Bruce Hudson (President), Ralph Marrett, Reon Borich

Apologies: Rodney Bygrave,

Absent: None

Introductory comments

The Chair opened the meeting at 6.48pm. The committee noted the meeting was being recorded for AI assisted minute-taking.

Approval of committee minutes

Minutes held on 9 July 2026. *Discussion:* Denise Kent requested a correction to Item 7 (Drinks Machine) to clarify that she was specifically appointed to contact the supplier regarding inventory and machine selection.

Motion: *That the minutes of the Committee meeting held on 9 July 2026 be approved as a true and accurate record with the noted correction.* **Mover:** Bruce Hudson. **Seconder:** John Dunn. **Vote:** Unanimous. Decision: Motion passed.

Urgent Matters & Matters Arising

1. Website Publication of Minutes. *Discussion:* The committee discussed the transparency of uploading minutes to the association website. Val Jones noted that members have questioned committee activity and expressed a need for transparency. Bruce Hudson reaffirmed that minutes from the current term (post-February 2026) would be uploaded once they were checked to ensure they didn't compromise outstanding matters yet to be resolved, and any personal information redacted to comply with the Privacy Act.

2. Stadium Building Records. *Discussion:* Bruce reported that he'd had an informal conversation with Simon Fenwick, a member of the building subcommittee created to rebuild the stadium, who confirmed he possesses archived plans and records for the stadium. Simon, who recently rejoined

the association, has agreed to assist the association in locating water mains and providing other relevant details.

Coaching Management & Operations

3. Subcommittee Oversight. *Discussion:* Bruce Hudson reaffirmed his role as the Coaching Subcommittee Chair, a position established in 2025 and re-ratified in March 2026. He detailed the transition to formal Independent Contractor Agreements to ensure compliance with withholding tax laws and membership requirements.

4. Financial Performance and Reporting. *Discussion:* Grant Loch presented data from June showing revenue and attendance. Current sessions are operating at a small loss. Grant expressed significant concern over poorly completed session sheets, noting that manual data entry is currently taking too long. Bruce spoke about introducing the electronic session forms, which will hopefully be underway by the end of July.

5. Resignations and Competition. *Discussion:* The resignation of Liting Gao was formally noted. Bruce read Gao's resignation message, which highlighted a drop in students when other weekend group coaching sessions began. Bruce commented that this highlights the need to promote coaching outside of our existing membership or followers on Facebook; however, it was good to know existing members were flexible regarding changes in coaching timetables.

Coaching Prospectus (V3a) Review

6. Mandated Session Sheets. *Discussion:* The prospectus proposes requiring attendance sheets for all coaching, including private 1:1 coaching, to gain visibility on facility usage. Bruce suggested migrating this process to the Hello Club booking system to manage bookings. John proposed to use, for example, yellow paper for manual coaching sheets in the interim to differentiate them from standard session forms. Bruce mentioned that electronic session forms will make paper irrelevant.

7. Session Consolidation. *Discussion:* A proposal to merge under-attended Sunday slots to save approximately \$50-60 per week was considered. Bruce Hudson, as coaching subcommittee chair, when asked for his recommendation by Keith Loch, advised against consolidation at this time, preferring to maintain existing sessions, saying that the current schedule is already reduced, that we should concentrate on promoting the existing Group Coaching sessions. Denise Kent suggested that a "Kids Club" might be less intimidating and sound more fun orientated than coaching. Bruce Hudson suggested we could have both.

8. Facility Usage Fees. *Discussion:* The committee discussed implementing a table hire fee for coaches using the stadium for private profit. Bruce said that we should introduce the booking system first, then a fee of \$2 per hour, the committee discussed \$10 and \$5 per hour, per session, before the majority provisionally agreed on \$10 per session. Additionally, the committee agreed to consult with coaches.

9. Outreach and Pilot Sessions. *Discussion:* Reon Borich was assigned to design a pilot session for school demonstrations to rebuild the junior pipeline. The committee discussed using College Sport score sheets to promote WTTA coaching. Reon also volunteered to update the website with a colour-coded schedule, using different colours for different coaching sessions.

10. Coaches Roundtable Meeting. *Discussion:* The committee agreed that a face-to-face meeting with all coaches was necessary to secure commitment and discuss the new fee structures.

Motion: That the association convenes a roundtable meeting with all coaches and the full committee to discuss fees, commitments, and the future direction of the coaching programme. **Mover:** John Dunn. **Second:** Grant Loch. **Vote:** Unanimous. **Decision:** Motion passed.

Meeting Closed: At 9.38PM

Next Meeting: 13th August 2026